

**Corbett Heights Neighbors**  
**Board of Directors Meeting, Wednesday October 14, 2020**  
**Minutes**

A regularly scheduled (virtual) meeting of the Board of Directors of Corbett Heights Neighbors was called to order by President Bill Holtzman at 7:00 p.m. on Wednesday October 14, 2020. All Directors were present: Paul Allen, Josh Baskin, Maryann Dresner, Maria Chambers Hutchins, Leslie Koelsch, Scott Pluta, Casey Rando, and Mark Ryser.

1. New Board Members. Bill welcomed new board members Maria Chambers Hutchins, Scott Pluta, and Casey Rando.
2. Minutes. Three corrections to the Board minutes of September 9 were proposed and the minutes approved thereafter with those modifications. The Board also approved the minutes from the September 14 annual meeting of the membership.
3. Officers. Following the membership meeting of September 14 at which the CHN membership elected the new board of directors, upon motion by Mark Ryser, seconded by Maryann Dresner the Board unanimously approved the following slate of officers for the forthcoming year: Bill Holtzman, President; Maryann Dresner, Vice President; Leslie Koelsch, Treasurer; and Paul Allen, Secretary.
4. Treasurer's Report Leslie provided the report of the Treasurer. There was no change to the Slope Account. There was a trivial reduction to the general account. Income from membership dues largely offset expenses associated with repairs and mulch for the Ord triangle as well as USPS fees and expenses for the annual membership meeting. Membership is now 109 households.
5. 64 Ord Ct. Development. Maryann Dresner reported on a development planned for 64 Ord Court, which does not comply with the terms of the Corona Heights Special Use District. An environmental review is due by the end of the week. Maryann submitted for the Board's review a draft letter to the Planning Department asking that CHN be kept apprised of future correspondence and status of the development. Upon motion duly made, seconded and unanimously carried with one abstention (Scott Pluta), the Board authorized Maryann to send the draft letter following consultation with Casey who wished to suggest non substantive edits.
6. Quarterly Membership Meeting. The Board discussed the timing and content of the next quarterly meeting of the membership. An exact date is to be determined but is likely to be the week of December 13. Participants could include Supervisor Mandelman, perhaps with an assist from someone from the Finance Department; and a representative of DPW to advise on the status of neighborhood water line infrastructure installations as well as improvements to the Slope.
7. CHN Background Briefing. Mark Ryser provided some historical background on CHN, principally though not exclusively for the benefit of the new Board members. Mark reviewed the bylaws, relevant financial controls, the conflicts of interest policy, and possible topics for future board meetings.

8. SFPA. Leslie apprised the Board of imminent changes to SFPA's website that will affect the mechanics of collecting CHN member dues. The transition to a new payments platform will begin the middle of next month. Letters to members explaining the changes have been drafted.
9. Neighborhood Street Parks. Bill provided an update on the status of the neighborhood street parks. Notably, after numerous requests from CHN, the city has repaired the westernmost fence on the Market street side of the Slope. The absence of a fence had led to an accumulation of trash; it was also a sleeping site. Casey noted the importance of drought tolerant plants for these parks and volunteered to assist in an assessment; Maria volunteered as well. Casey also suggested the installation of signs informing neighbors of CHN's role in maintaining the parks and soliciting their volunteer assistance.
10. Corbett Slope. Regarding the Slope, there has been no success in engaging the city to repair the tree damage by its contracted fence and sidewalk repair team, damage that occurred months ago. The Board previously approved the expenditure of approximately \$3200 of Slope funds to contract for this work, which will now proceed. Following the review of draft documents prepared by Leslie, upon motion duly made, seconded, and unanimously adopted the Board authorized CHN to seek reimbursement from the city for this expenditure.
11. New Business.
  1. Scott moved the adoption of a resolution on affordable housing. The motion failed for lack of a second. However, Josh will work with Scott on wording for such a resolution, which will be sent out prior to the next Board meeting.

There being no further business, the meeting adjourned at 8:45 pm.

Paul Allen,  
Secretary