

**Corbett Heights Neighbors
Board of Directors Meeting, Wednesday June 9, 2021
Minutes**

A regularly scheduled meeting of the Board of Directors of Corbett Heights Neighbors was called to order by President Bill Holtzman at 7:15 p.m. on Wednesday June 9, 2021. The following directors were present: Paul Allen, Josh Baskin, Maryann Dresner, Bill Holtzman, Maria Chambers Hutchins, Leslie Koelsch, Casey Rando, and Mark Ryser. Scott Pluta was absent.

1. Minutes. The minutes from the May 12 meeting were approved as distributed.
2. Treasurer's Report. Leslie offered the Treasurer's Report. In sum, there was \$1420 in revenues for Al's Park, and \$415 in dues. Expenses for the period were \$624, mostly for signage, Al's Park, and repairs to the Market Street mural.
3. Quarterly Meeting. Bill has arranged the following speakers for the June 21 Quarterly Meeting: Capt. Pedrini from Park Station; Matt Donahue, the Assistant DA for the neighborhood; Supervisor Rafael Mandelman; Dave Burke, Public Safety Liaison for District 8; and Joel Engardio from Stop Crime SF. The meeting will be virtual and scheduled for approximately 90 minutes. An email as well as flyers will be distributed in advance of the meeting.
4. Board Membership and Officers. The Board discussed recruitment of new board members as well as officers for the next year, the latter not occurring until September. The aforementioned email and flyers will reference CHN's interest in attracting new Board members. In order to reduce the time demands on the president, there was agreement that tasks should be allocated and assumed more broadly among Board members. There was also agreement that the responsibility for some matters, for example the quarterly meetings and perhaps the newsletter, can be rotated among Board members. The following general areas were identified:
 - 4.1. Neighborhood Parks
 - 4.2. Communications, including (a) the electronic newsletter, (b) the website, (c) use of social media not currently used by CHN, e.g. Facebook and Nextdoor. In turn, these items might be distributed to more than one Board member.
 - 4.3. Quarterly Meetings
 - 4.4. Land Use issues
 - 4.5. Recruitment of new Board members and CHN members generally.
 - 4.6. Secretary responsibilities
 - 4.7. Treasurer responsibilities.
 - 4.8. 311 notifications.
5. Autumn Social Event. Mark and Paul volunteered to plan a CHN social event for September.

6. Neighborhood Parks.

6.1. Merritt. The CHN sign will be placed there soon.

6.2. Al's. The water issue appears to have been resolved. Also, a donation from a neighbor will cover monthly maintenance for one year.

6.3. Ord. The Board discussed paying for monthly maintenance of Ord, Leslie having previously obtained bids. Upon motion duly made, seconded and carried unanimously, it was RESOLVED that the Board approves the payment of \$150.00 monthly for one year for the maintenance of Ord Triangle, supervision of the work to be done by Leslie.

6.4. Corbett Slope. Bill reported on his meeting with representatives of DPW in connection with CHN's proposal to add fencing to portions of the Slope, i.e. on the Market Street and Corbett sides. The matter is being considered by DPW.

7. Grant Writing. There was a discussion of the grant writing requirements and process.

8. SFPA. Bill reported on his most recent communications with representatives of SFPA.

9. CHN Masthead. The Board discussed the recent redesign of the CHN masthead. Upon motion duly made, seconded, and carried by a vote of 5-3 it was RESOLVED that the Board approves the use of the new masthead design proposed by the President.

10. July Board Meeting. Given planned absences in July, the next Board meeting was moved to July 21.

There being no further business, the meeting adjourned at 9:15 pm.

Paul Allen, Secretary